



GREAT AMERICAN
CLEANUP
KAB.ORG



Keep
Nebraska
Beautiful

KEEP AMERICA BEAUTIFUL AFFILIATE

March 18, 2020

Kristen Janssen, Clerk/Treasurer
Village of Elmwood
PO Box 62
Elmwood, NE 68349-0062

Dear Kristen,

Keep Nebraska Beautiful invites your community to participate in Keep America Beautiful's Great American Cleanup™ (GAC), the largest community improvement program of its kind in the nation! This year marks the 50th anniversary of Earth Day (April 22), and Keep America Beautiful (KAB) is partnering with the Earth Day Network (EDN) for the GAC and EDN's Great Global Cleanup™. KAB plans on being the largest contributor to the Great Global Cleanup™ in the US, if not the entire Earth!

Communities may participate in any number of events and may include such activities as: litter, park, and roadway cleanups; clothing collections; reduce, reuse and recycle activities; tree and flower plantings; beautification projects, and more. Please note that this year primary timeframe for the GAC has been extended from March 19 to September 20, so there will be plenty of time to hold a GAC event!

Your Great American Cleanup™ events can include volunteers of all types, from students, and sports teams, to civic groups, businesses, and more! To participate, fill out the enclosed registration form and email, mail, or fax it back to us no later than April 6, 2020. We will have a limited amount of supplies to provide to participants on a first-come/first-served basis. Due to the rising costs of mailing supplies, we would greatly appreciate if anyone could pick up supplies from our office in Lincoln or the nearest KAB local affiliate office. **New this year**, for those who can come to our office we will have rentable cleanup equipment, including litter grabbers and a water cooler, to loan out to groups on a first-come/first-served basis. We will have disposable gloves to provide for litter cleanups as well.

All participants are required to fill out and return a Great American Cleanup™ Results Report once their events are complete. We ask that you please return the report to us as soon as you can after your event, but no later than September 20, 2020.

Please let us know if you have any questions or need more information via the email address or phone number provided below. Thank you for helping to keep Nebraska beautiful and we look forward to working with your community!

Best regards,

Meagan Deichert
President and CEO

Keep Nebraska Beautiful
3201 Pioneers Blvd., Ste. 118
Lincoln, NE 68502
Phone: 402-486-4562 Fax: 402-486-4563
Website: www.knb.org Email: info@knb.org



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2020 GREAT AMERICAN CLEANUP™ REGISTRATION FORM

In order to guarantee receiving supplies, your registration must be received **by April 6, 2020.**

If your community group is interested in participating in the 2020 Great American Cleanup™, please complete the following information and fax it to Keep Nebraska Beautiful at 402-486-4563 or mail it to: Keep Nebraska Beautiful, 3201 Pioneers Blvd., Suite 118, Lincoln, NE 68502 or scan and email it to info@knb.org.

Community/Group/School: _____

Contact Person: _____

Email Address: _____

Address: _____ City, etc.: _____

Phone: _____ Fax: _____

Date of Target Event(s): _____

Volunteers expected for litter cleanups: _____ # Volunteers for other events: _____

Please provide a brief description of your anticipated activities (include any litter cleanups, recycling efforts, "Grow Big Red" red flower garden planting and/or tree planting, etc.): _____

Please indicate which of the items below that you would like to receive:

Trash bags for your litter cleanup? ____ Yes ____ No

Poster via email for you to promote your cleanup? ____ Yes ____ No

A Great American Cleanup Planning Guide via email? ____ Yes ____ No

Submitting a 1-page Results Report for your activities is required! The report form will be mailed with your supplies. Recognizing your event as part of the Great American Cleanup™ is greatly appreciated. You are encouraged to send articles of your events to your local paper and include copies in your report.

PLEASE indicate that your event is part of the Great American Cleanup™ in all publicity! We would welcome copies of any articles, along with action pictures taken during the event! Including pictures with the poster in the background is also encouraged. Send your digital pictures via email to info@knb.org. Thanks!!



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Keep Nebraska Beautiful
3201 Pioneers Blvd., Suite 118
Lincoln, NE 68502

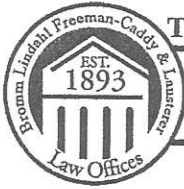
Phone: 402-486-4562 Fax: 402-486-4563

Website: www.knb.org Email: info@knb.org

IMPORTANT NOTE:

Please submit this form to Keep Nebraska Beautiful by **April 6, 2020** in order to receive trash bags for your Great American Cleanup™ litter cleanups.

Due to increased postage costs, it would be very helpful, if possible, for supplies to be picked up at our office in Lincoln or from a nearby local affiliate.



The Law Offices of

Bromm Lindahl Freeman-Caddy & Lausterer

An Organization of Professional Corporations

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Renaë Feilmeier, Of Counsel

March 30, 2020

Village Chairs and Boards of Trustees

RE: Governor's Executive Order 20-03 and Virtual Meetings

Dear Chairs and Trustees:

One of the first Executive Orders relating to COVID-19, issued by Governor Ricketts, speaks to the ability of public entities to have virtual meetings by way of telephony or electronic means. I am attaching the Order of March 17, 2020 to this letter. You should all be familiar with this.

The Governor is not micromanaging your boards or telling you how to conduct the meetings specifically. However, because of various Directed Health Care Measure Orders issued by Dr. Antone with DHHS over the past two weeks (you may access them on the Governor's Website) your board needs to keep in mind the admonishment that no more than 10 people be in a meeting room, and in that case, that there be a 6-foot separation. As a result of these orders; the concern that boards might fail to meet a quorum; and the need for the public to know what is happening during the meeting, the Governor is allowing this accommodation so that public entities can do the business they need to do.

The good news is that there are a number of things that can be used, in combination, to hold your regular and special meetings of your Boards, Planning Commissions, and the like. It is legal to hold a meeting completely electronically through apps such as Google Meet, Zoom and other products. It is also acceptable to set up conference calling capabilities. You don't have to provide a video of the meeting, in other words. A combination of different methods is even permissible if you have some board members appear at the meeting location, stream the meeting for the public to watch if they are not capable of being in the meeting, and allowing board members to call in and be on a speaker phone to participate.

You need to keep the following in mind. Advanced Public Notice of the Meeting Needs to:

1. Be clear about when the meeting is and where it is. If you have your meeting at a physical location, be clear about the limitations (only 10 people present including the board, clerk and others);

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2. Be clear about how the public may access the meeting otherwise if they can't be "in the room" (how to log onto Zoom; log in to Google Meet, or specific instructions for Facebook Live, for instance.)
3. Provide whether there will be public comment at this specific meeting. While no board can prevent public participation at all meetings, it is also not required to provide it at any one meeting. *See Attorney General's comments at the end of this letter.*

I would suggest that you can invite public comments to be submitted prior to the meeting in writing, or, if you provide for it, be able to either open the mic for a call-in or electronic participation at the part of your meeting where you generally have it. I did have a Chair read the comments coming through the comments thread for a meeting they aired on Facebook live last week and that worked well. (I would suggest that if you do this, that you give a start-up warning to the participants that you will not read comments that are obscene or obstructive in nature.)

4. Provide on notice how the public can access the public packet – either post it on your website or provide the phone number/email address of the clerk so it can be requested prior to the meeting by a certain time and date.

A few reminders about the Open Meetings Act. Open Meetings are open to the public and that does not mean just the folks in your community. That means everyone, even if they live in another part of the country. So, if you have a concern that people outside of your town or area are watching, that is not a legitimate reason not to offer livestreaming. Also, you can't limit your "invitations" to just some people. You must provide in your Advanced Public Notice a way for anyone to participate. That doesn't mean that you must provide an internet connection – that's up to them.

If a board member is sheltering in place, either by order or by choice, make sure they can participate in the meeting – this can be telephonic or through an app.

I am recommending, at least for your first meeting of this nature, to limit your agenda to the essentials you need to cover. There will be a learning curve on this, so be patient. Note that **the Governor's Order extends through May 31st** or until further extension.

Let me know if you have any specific questions. I have an example of an Advance Notice that you might use as a template.

Sincerely,

Maureen Freeman-Caddy

mfc:
attachments