

VILLAGE OF ELMWOOD
BOARD OF TRUSTEES
March 1, 2023 – 7:00pm
REGULAR BOARD MEETING MINUTES
Meeting Held at Elmwood Village Office

The Village Board of Trustees met in regular session on Wednesday, March 1, 2023. Chairperson Jared Blunt called the meeting to order at 7:00pm. Blunt stated that a current copy of the Nebraska Open Meetings Act was posted.

Roll Call: Renee Holland, Patric Euse, Becky Kicak & Jared Blunt Absent: Heather Scott

Minutes: Kicak made a motion, second by Holland to approve meeting minutes for February 1, 2023. RCV: Yes: Approved 4-0

Claims and payroll: Euse made a motion, 2nd by Kicak to approve claims & payroll for February 27-28, 2023 & March 1, 2023 RCV: Yes: Approved 4-0

Claims: AMGL P.C. (Audit)\$8,030, American Funds(simple IRA)\$208.54, Black Hills Energy(Natural Gas)\$1,280.46, BOK Financial(debt service)\$22,061.25, Cass County Refuse(trash service)\$75, Clements Insurance Agency(New pickup)\$483, Core & Main(meters)\$12,975.30, David Nuss(contract labor)\$4,500, Elmwood C Store(supplies)\$15.40, Elmwood Public Library(monthly allotment)\$2,500, Frontier Cooperative(fuel)\$187.67, Hydro Optimization & Automation Solutions(contract labor)\$394.80, IRS(payload taxes)\$3,230.98, Intuit QuickBooks(Direct Deposit)\$10.50, Kevin Huxhold(supply reimbursement)\$47.18, Mary's Tax Service(Contract Labor)\$473, Meeske Ace Hardware(supplies)\$107.25, Menards(supplies)\$36.15, Michael Todd Industrial Supply(supplies)\$17.50, Midwest Lab(sewer samples)\$193.42, NE Public Health Lab(water samples)\$237, NE Dept. of Revenue(payload taxes & sales & use tax)\$1647.70, NE Digging Services(contract labor)\$2,250, NMPP(supplies)\$233.12, OPPD(electricity)\$3,578.52, Solheim Law Firm LLC(attorney)\$150, U.S. Postal Service(stamps)\$163.15, Utility Services Co.(contract labor)\$2,803.80, Verizon(cell phone)\$111.10, Village of Elmwood(Petty Cash Reimbursement)\$15, Windstream(Telephone)\$197.54, WireBuilt(Text alerts)\$29, Salary \$11,045.95.

New Business

Discussion/Action Present the 2021-2022 Audit Report – Michael Hoback

Michael Hoback presented the 2021-2022 Audit report to the Village board and said everything is on track and the Village is sitting good with their cash reserves. Water and Sewer are both directly funded by the revenue they bring in. Not looking to raise taxes as this point but Michael said we will continue to monitor that closely. He only had one recommendation for the Maintenance Supervisor to keep inventory on meters and supplies that are on hand at the end of each fiscal year.

Discussion/Action Designate new newspaper for publication of minutes

Holland made a motion to designate The Voice News in Hickman Nebraska as our new legal notice newspaper effective 3/1/2023, second by Euse. RCV: YES: Approved 4-0

Discussion/Action declaring Nuisance Properties

Motion by Holland, second by Kicak to list said properties as nuisance properties in the Village of Elmwood. The listed properties have not been addressed from the original Certified letter that was mailed out last year. Properties are as follows: 321 East D Street, 208 East D Street, 204 East D Street & 117 N 6th Street.

Moriah will provide the town attorney with all the information on these properties to move forward with addressing the nuisance violations.

Discussion/Action Meter locate issue at 220 East C Street – Anthony Kruger

Anthony Kruger was present to fill the board in on what was going on with his meter not being accessible. The house was remodeled prior to him purchasing it and there isn't access to his water meter. Anthony suggested putting in a pit, abandoning the old meter or putting in a window well to replace the old water meter. Anthony stated he would rather the Village take care of the matter and he will just stay out of it. No Action taken – Future Agenda

Discussion/Action Purchase of UV replacement bulb kits for Sewer Plant

Holland made a motion to purchase 8 replacement bulb kits from MG2 for \$3,142.88 plus freight, second by Euse. RCV: YES: Approved 4-0



Unfinished Business

Discussion/Action pool/spa Ordinance Draft

The board said the changes made look good so now Moriah will get this information over to the Attorney to draft up the Ordinance to finalize at our April 5,2022 minutes.

Reports/Boards, Commissions, and Committees

Library: Holland made a motion to approve February 27-28,2023 Bills and Payroll, second by Kicak. RCV:YES: Approved 4-0

Library Claims & Payroll: Amazon(Books/supplies)\$197.29, Anne Pope(reimbursement)\$12.62, Black Hills Energy(natural gas)\$238.35, Elmwood Public Library(reimburse petty cash)\$6.77, EMMA(membership)\$30, Follett School Solutions(Dues)\$802.23, Intuit QuickBooks(direct deposit)\$3.50, NE Dept. of Labor(payroll tax)\$1.81, NE Dept. of Revenue(payroll tax)\$10.21, OPPD(electricity)\$72.59, Scott Bornemeier(internet)\$60.34, Staples(supplies)\$80.04, United States Treasury(payroll tax)\$165.53, Windstream(Phone)\$48.78, Salary \$808.25

Park: Kevin replaced the bathroom faucets.

Streets: Kevin reported that snow removal went well. Ed reported that the new pickup went into Nebraska Snow Equipment in Lincoln, and they installed the snowplow.

Water: Moriah reported to the board that there are only 15 meters that need to be upgraded. Well house communication has been faulty, so Ed is going to get a bid on the cost to get that fixed. Kevin is attending a water class for his Grade 4 water license in Beatrice and will be out of town May 23 – 25 ,2023. Motion by Kicak to approve Kevin’s water class in Beatrice May 23-25 ,2023 and the cost of the exam, second by Euse. RCV: YES: Approved 4-0

Planning/Zoning: Next Meeting is March 27,2023 at 7:00pm

Public Comment: Pat Beckmann – 209 East F Street. If we get another big snow fall, can we move or make sure the snow isn’t piled at the corner of 4th and D Street by Little Knights Academy. Traffic isn’t visible on that South/East corner when the snow is piled high and I’m afraid to pull out too far on the highway incase of an accident.

Correspondence: Thank you from Copples Chevrolet in Louisville NE for the purchase of our new town pickup.


Future Agenda:

Roof Leak Bid


Pool/Spa Ordinance

Meter Locate – 220 East C Street

Adjournment: 8:32pm

X 

Jared Blunt
Chairperson

X 

Moriah Lenz
Clerk/Treasurer

