

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

September 7, 2022

REGULAR BOARD MEETING MINUTES

Meeting held at Elmwood Village Office

The Village of Board of Trustees met in regular session on Wednesday, September 7, 2022. Chairperson Jared Blunt called the meeting to order at 7:00pm. Blunt stated that a current copy of the Nebraska Open Meetings Act of posted.

Roll Call: Answered by Miki Bruns, Renee Holland, Heather Scott, Becky Kicak, and Jared Blunt.

Minutes: Scott made motion to approve Hearing minutes and Regular meeting minutes from August 17, 2022 Second by Kicak. RCV- Yes, Approved 5-0

Claims & payroll- Bruns motioned to approve, 2nd by Holland. Payroll and claims for September 6, 2022

RCV- yes. Approved 5-0

Claims: Lincoln Journal Star(publication)\$95.96, JEO Consulting Group(Comp Plan)\$500, Cass County Refuse(Trash service)\$75, USA Blue Book(Supplies)\$245.70, League of NE Municipalities(membership)\$1,776, League of NE Municipalities "Utility Section"(membership)\$452, Windstream(Phone)\$199.38, OPPD(electricity)\$3,634.89, Bromm Lindahl Freeman – Caddy & Lausterer(Attorney)\$635.50, NE Municipal Clerk Institute(membership)\$50, NE Public Health Enviro Lab(water samples)\$669, Cass County Sheriff's Office(Served Nuisance letters)\$61.23, Big Ten Tavern(Clerk meeting lunch)\$11.32, IRS(payroll taxes)\$1,474.76, NE Dept. of Revenue(payroll taxes & Use Tax)\$1,495.9, Intuit QuickBooks(Direct Deposit)\$5.25, Meeske Ace Hardware(supplies)\$80.12, Moriah Lenz(mile reimbursement)\$30, WireBuilt Company(Text Alerts)\$29, Menards(supplies)\$19.96, Mowen Owen (Contract Labor)\$150, Frontier Coop(Fuel)\$258.06, Denny's Small Engine Repair(Mower repair)\$50.64, Northern Lights Display(xmas lights)\$1,745, David Nuss(meter installs)\$1,080, Midwest Labs(sewer sample)\$133.20, Payroll \$4,773.13.

New Business-

Discussion/Action Good Neighbor Festival – Bonnie Brewer

Bonnie Brewer discussed Good Neighbor Festival. States there will be a table available for the Village office if interested. Would be a time to hand out information on the Village and answer questions that the community may have. Example- fees, pet licensing.

Discussion/Action Resolution 09072022 – Compliance with Dept. of Transportation

Reading of the Compliance with Department of Transportation. Resolution No. 09072022. Bruns motioned to approve, 2nd Scott. RCV- yes Approved 5-0.

Discussion/Action Approval to pay Village Office Rent for the 2022-2023 Fiscal Year

Approval was needed to pay office rent for the Village for fiscal year 2022-2023. Bruns made motion to approve paying the whole fiscal year rent of \$1,800, 2nd by Kicak. RCV-yes, approved 5-0.

Discussion/Action sewer pump bids

Ed provided bids for a new sewer pump. Current sewer pump has been repaired in the past and is not working appropriately. Bruns made motion to approve HTM Pump bid for \$6,150. 2nd by Kicak. RCV yes, approved 5-0

Discussion/Action Nuisance Homes

412 North 5th Street- unlicensed parked vehicle in street

116 East D Street- unlicensed pickup parked on East D Street and camper in alley way

316 West G Street- overgrown yard

304 South 4th Street- unlicensed truck in alley way, trash/metal, attracting rodents to trash

204 North 1st Street- overgrown yard

205 West C Street- Debris scattered throughout the yard and overgrown yard.

204 & 208 East D Street- Cats are back at the properties.

Moriah is to follow up with Manley Village Clerk regarding issues that they are having with a common Village offender.

Bruns made motion to send out Certified Letters to Nuisance addresses listed, 2nd by Scott. RCV- yes, approved 5-0.

Unfinished Business

Discussion/Action Ordinance 2022-5 Pay wage and benefits

Motion to wave the 3 readings of Ordinance 2022-5, Read by Kicak. Motioned to approve by Kicak, 2nd by Scott. RCV-yes, approved 5-0.

Discussion/Action Tree bid for dead tree in the park

Ed provided bid from Christensen Tree Service for removal of dying tree west of the basketball court in the Elmwood Park. Motion by Miki to be paid on next 2022-2023 budget, 2nd by Scott. RCV- yes, approved 5-0.

Discussion/Action Lawnmower bids

Ed provided bids on a new mower for the Village. Unable to obtain parts for current mower. Holland made motion to approve John Deere for 11,500 on 2022-2023 budget. 2nd by Kicak. RCV- yes, approved 5-0

Reports/Boards, Commissions, and Committees

Library- Approved Library bills and payroll for August 7,2022 and September 6, 2022. Motion by Bruns, 2nd Scott. RCV-yes, approved 5-0.

Claims & Payroll: Elmwood Public Library (reimburse petty cash)\$73.55, Amazon(Books)\$393.38, OPPD(Electricity)\$267.13, Black Hills Energy(Natural Gas)\$35.02, Scott Bornemeier(Internet)\$60.34, United States Treasury(Payroll taxes)\$281.24, NE Dept. of Revenue(Payroll taxes)\$25.42, Intuit QuickBooks(Direct Deposit)\$3.50, Salary \$1,161.48.

Park- Harvest Moon Hustle September 9th. Group will begin setting up Thursday, September 7th with finishing touches September 8th. Bathrooms will be locked during this event. Estimated to bring 1500 runners.

Streets-Street Engineer reviewed cracks on Railroad Ave. Plan to saw cut 12 panels and remove to review problems and then schedule to repair. Brush dump site is getting full. Ed will be taking tractor down to pile and push back as much as possible. Unknown members of the community, unsure if they are Village residents, are dumping household trash at site. This may cause an issue with keeping the site due to the grant that was received to obtain site.

Water- Test drilling started September 6th. Drilled down 92 feet and no water was found. Will have to locate a new test site. State will have to approve site before we are able to drill again at new site selected. Village water restriction is to remain in effect.

Sewer- Exhaust fan quit. Gordon Electric called and plan to come out to evaluate and provide a bid for repairs or replacement.

Planning/Zoning- Next meeting scheduled for September 19, 2022.

Future Agenda Items

- Library handicap door bid
- Library Electrician bids
- 112 North Main Street Update

Adjournment- 7:44pm

*Minutes taken by Renee Holland



X *Jared Blunt*

 Jared Blunt
 Chairperson

X *Moriah Lenz*

 Moriah Lenz
 Clerk/Treasurer