

## **VILLAGE OF ELMWOOD**

### **BOARD OF TRUSTEES**

**October 21, 2020 – 7:00 PM**

### **REGULAR BOARD MEETING MINUTES**

### **Meeting Held at Elmwood Village Hall**

The Village Board of Trustees met in regular session on Wednesday, October 21, 2020. Chairperson Miki Bruns called the meeting to order at 7:00pm. Bruns stated that a current copy of the Nebraska Open Meetings Act was posted. **Roll Call** was answered by Pat Wray, Jared Blunt, Dave Ernst, Becky Kicak & Miki Bruns at 7:00pm.

**Minutes:** Kicak made a motion, seconded by Wray to approve October 7, 2020 Minutes with corrections. RCV: Yes: All. Motion approved 5-0.

Wray made a motion, seconded by Ernst to approve the Claims for October 20 & 21, 2020 with corrections to memo's and payroll for October 14-19,2020. RCV: Yes: All Motion Approved 5-0

**Claims:** Black Hills Energy \$223.25, Cline Williams \$53.00, Core & Main \$208.00, Ethan Hohman Construction Inc. \$440.00, Global Industrial \$611.80, Hawkins, Inc \$1,400.04, Jeff Clymer \$262.48, JEO Consulting Group \$21,157.00, Kimberly Rodwell \$72.41, Lincoln Journal Star \$384.56, Menards \$134.99, Moriah Lenz \$486.55, NE Public Health Environmental Lab \$15.00, NE Dept. of Revenue \$1,618.41, Nebraska Snow Equipment \$37.10, Pavers Inc. \$1,250.00, Rutalkn Inc. \$25.00, Safeguard Business Systems \$36.65, Verizon Wireless \$53.87, Payroll \$5,101.87 RCV: Yes: All. Motion approved 5-0

### **New Business**

#### **Discussion/Action 1 & 6 year street plan – JEO Present**

Scott with JEO was present to answer any questions. Bruns confirmed the process of the 1 & 6 year plan. Motion made by Kicak to approve the 1 & 6 Year plan fiscal year 2020/2021 – 2025/2026, Second by Blunt. RCV: Yes: All Approved 5-0

#### **Discussion/Action Resolution No. 10212020 – Adopting 1 & 6 Year Plan**

Motion made by Wray to waive the 3 readings, Second by Kicak. RCV: Yes: All Approved 5-0

Kicak read Resolution No. 10212020 to the board.

Motion by Ernst to approve Resolution No. 10212020, Second by Wray. RCV: Yes: All. Approved 5-0

#### **Discussion/Action Resolution 09022020 – Dept. of Transportation**

Motion made by Kicak to waive the 3 readings, Second by Ernst. RCV: Yes: All. Approved 5-0

Kicak read Resolution No. 09022020 to the board. Motion made by Kicak to approve Resolution No. 09022020, Second by Wray. RCV: Yes: All. Approved 5-0

#### **Discussion/Action 319 N 3<sup>rd</sup> Street – Tree incident**

Moriah stated the problem to the board about the tree falling on Mr. Brill's pickup. Mr. Brill wanted to know who owns the tree to make plan on cutting the tree down. The Board gave him the ok to cut the tree down with the landowner's permission.

### **Unfinished Business**

#### **Discussion Street Project**

Bruns updated the board on where we are on the street project. Bauer is going to start planting grass next Wednesday. Bauer was a little slow going East on E Street because they were needing more man whole covers. Bauer just poured Railroad Ave & E Street tonight. Ed talked to Bauer about getting the street opened by the bank so that the drive through is accessible.

#### **Discussion/Action Governor's update**

Bruns listened to the Governor's update and filled the board in on what level we currently are sitting at. We are in Phase 3 with Covid-19. Bruns offered a copy of Phase 3 in case anyone wanted to read through it.

#### **Discussion/Action Extravaganza update**

Bruns attended the EMMA meeting and they are still planning on having limited events going on for the Holiday Extravaganza but following the Covid-19 guidelines closely.

#### **Discussion/Action Retention Pond issue/ concerns**

Kids in the area are going through the bars in the opening of the pipe located in the retention pond area and walking through the tube to the other side of the road. There was a concerned patron that reported this issue to a board member. So, this board member brought it to the board's attention. Jeff and Ed will contact a welder to have them make changes to the bars on the opening of the tube.

**Discussion/Action Lease Agreement for old office- Zoning/Sealed Bids**

It was discussed that the board consider donating the old city office to the museum. The museum would have to pay expenses at the building and any changes to the building would be approved by the board. Bruns will discuss this with Mr. Shrader. Tabled

**Discussion/Action Resolution – Lease Agreement**

Tabled- Pending discussion with museum

**Reports of Boards, Commissions, and Committees**

**Library:** Motion by Pat to except Todd Valley’s bid on the HVAC system at \$8,016, Second by Blunt. RCV: Yes: All. Approved 5-0. The additional cost will come out of the General Fund account and the library will have to pay the Village back or budget less next year.

**Park:** Jeff will be closing the bathrooms after the Holiday Extravaganza event.

**Streets:** There were lines down around 4<sup>th</sup> and H Street after the storm that OPPD came in and fixed. Ed and Jeff cleaned up tree debris. Snowplow is ready to go if there is snow this next week.

**Water:** There was a water main break on H Street and Hwy 1. Nebraska Diggers came out and fixed the issue. Jeff reported that he assessed the area and that it looked like wear and tear from traffic on Hwy 1. Ed ordered rock to have on hand to keep filling the hole as it settles and once it fully settles the concrete will be repaired.

**Sewer:** Still working on getting one of the clarifiers in the wastewater plant cleared since it plugged up after the storm knocked out the power. Backup generator did not set off an alarm or start up on Tuesday. Nebraska Generator’s came out and diagnosed that the internal battery charger went out and replaced it and put a new battery in the generator.

**Planning/Zoning:**

**Public Comment:**

**Correspondence:**

**Future Agenda Items:**

- Lease Agreement
- Lease Resolution
- Governor’s Update
- Street Project
- Holiday Extravaganza

**Meeting adjourned at 7:58 pm.**



X *Miki Bruns*

Miki Bruns  
Chairperson

X *Moriah Lenz*

Moriah Lenz  
Clerk/Treasurer