

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

October 7, 2020 – 7:00 PM

REGULAR BOARD MEETING MINUTES

Meeting Held at Elmwood Village Hall

The Village Board of Trustees met in regular session on Wednesday, October 7, 2020. Chairperson Miki Bruns called the meeting to order at 7:00pm. Bruns stated that a current copy of the Nebraska Open Meetings Act was posted. **Roll Call** was answered by Jared Blunt, Pat Wray, Becky Kicak, Miki Bruns and Dave Ernst at 7:01. Kicak made a motion, seconded by Wray to approve the September 16, 2020 Minutes with noticed corrections. RCV: Yes: All. Motion approved 5-0.

Wray made a motion, seconded by Kicak to approve Village and Library payroll/Claims. RCV: Yes: All 5-0. **Claims:** Almquist, Maltzahn, Galloway & Luth, P.C. \$3,800, Bauer Underground \$238,332.92, Bromm Lindahl Freeman-Caddy & Lausterer \$174.00, Cass County Refuse \$65.00, Cline Williams \$356.50, Core & Main LP \$64.00, Elmwood Cultural Arts & Learning Center \$150.00, Frontier Coop \$206.75, JEO Consulting Group Inc. \$23,378.25, Mandy Hernandez \$22.29, Mary's Tax Service LLC \$180.00, Midwest Supply, Inc of Nebraska \$203.90, NE Public Health \$726.00, One Call Concepts \$86.20, OPPD \$3,515.53, Rice's Auto Repair \$573.97, THIELE GEOTECH \$2,422.00, U.S. Postal Service \$230.00, Village of Elmwood \$64.70, Windstream \$205.04, WireBuilt Company \$29.00 RCV: Yes: All. Motion approved 5-0

New Business

Discussion Permanent Drainage Easement

Discussion Temporary Construction & Access Easement

Bruns questioned the insurance issue stated in the easements. The board then discussed the insurance part of the Easements. Moriah will talk to Penny at Clements Insurance regarding cost.

Discussion/Action Ordinance 2020-12 (drainage Easement)

Kicak made a motion to waive the 3 readings, Second by Jared RCV: Yes: All: 5-0

Wray made a motion to approve the Ordinance 2020-12, Second by Blunt RCV: Yes: All: 5-0

Discussion/Action Purchase of a Vacuum & Office chair

Wray made a motion to approve \$300 at most for the vacuum & office chair, Second by Kicak RCV: Yes: All. 5-0

Discussion/Action New truck door panel

Ed said the newer pickup door panel broke awhile ago and it had been duct taped. Recently the door handle broke completely off. It was becoming a safety concern and needed to be fixed. The cost of the door repair was \$500 at Rice's Auto and Repair.

Discussion/Action 3rd Street payment to Bauer Underground

The board looked over the itemized payment.

Discussion/Action Andrea Stowell's after hours disconnect fee

Payments are to be made in full by the 15th and if balance is not paid on time then the late fee charges will be applied. The board came to a decision on this matter. Motion by Wray to remove the afterhours re-connect fee, Second by Blunt RCV: Yes: All. 5-0

Discussion/Action Firework Stand

Tabled – we will revisit it in December.

Discussion/Action Holiday Extravaganza (purchase tree lights & candy bags)

Bruns attended the EMMA meeting and shared with the board about the Holiday Extravaganza plans. The board came up with a total amount to purchase lights and candy for the event. Kicak made a motion to spend \$225 on lights and \$225 on candy bags, Second by Wray. RCV: Yes, All. 5-0

Discussion/Action Spring toys for park/ chili feed

Julie Anderson said she would like to see the spring toys back into the park and the geo dome at the baseball field since they are historical to the park. Julie wants to re-polish and touch up the paint on the spring toys. Julie said the chili feed will help with the install of the park toys. Bruns stated that she would love to see them back in the park. Motion made by Kicak to keep the toys in the park, Second by Ernst. RCV: Yes: All 5-0

Unfinished Business

Discussion/Action Keep Cass County Beautiful Recycling – Jim Peterson Present

Tabled – Need more thorough information concerning the price, location and contract.

Discussion/Action Madi Zoz – Dog Complaints

Tabled – Need to gather more information together.

Discussion Street Project

The construction crew paved the parking lot to the apartments and all the way going down East E Street. Miki is waiting to hear from JEO on what needs to be finalized.

Discussion/Action Curb Cut diagram to attach to permits

Lenz provided the board with the curb cut diagram that JEO drew up. There were no further questions on the diagram.

Discussion/Action Lease Agreement for old office – zoning/ sealed bids

Tabled – will go over next meeting

Discussion/Action Christmas banners for main street

Tabled – Not in the budget at this time and will look at them next year.

Reports of Boards, Commissions, and Committees

Library: Need bids that are current for the HVAC system/ What is Derby's warranty on parts and labor?

Park: Jeff raised the Basketball hoop to 10 feet.

Streets: Jeff has 811 set up to get alerts approved over the phone. Asphalt has been poured by the water tower from the watermain break in July. Ed reported that the siren is now working.

Water: Wells 5 & 6 need new meters that are \$2000/meter. Motion made by Ernst to have Ed purchase the 2 well meters for well 5 & 6 for a total of \$4000, Second by Wray RCV: Yes: All. 5-0

Sewer: NONE

Planning/Zoning: Meeting September 21, 2020 @ 7pm located at new office.

Public Comment: Lou Allgayer stated that the tree pile sign says no dumping of lumber or construction materials and there are pallets at the tree dumping site that need to be cleaned up.

Correspondence:

Future Agenda Items:

Resolution 10212020 (Office Lease)

1 & 6 year street plan – JEO Present

Meeting adjourned at 9:07pm.

Executive Session:

Motion made by Wray to open Executive Session at 9:08pm, Second by Kicak. RCV: Yes: All. 5-0

Motion made by Wray to leave Executive Session at 9:24pm, Second by Kicak. RCV: Yes: All. 5-0

Motion made by Kicak to approve the settlement brought by the Callaway's pursuant to the Settlement & Release Agreement, Second by Blunt. 4-0, Abstained – 1



X *Miki Bruns*

Miki Bruns
Chairperson

X *Moriah Lenz*

Moriah Lenz
Clerk/Treasurer