

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

December 2, 2020 – 7:00 PM

REGULAR BOARD MEETING MINUTES

Meeting Held at Elmwood Village Hall

The Village Board of Trustees met in regular session on Wednesday, December 2, 2020. Chairperson Miki Bruns called the meeting to order at 7:00pm. Bruns stated that a current copy of the Nebraska Open Meetings Act was posted. **Roll Call** was answered by Pat Wray, Jared Blunt, Dave Ernst, Becky Kicak & Miki Bruns at 7:00pm

Minutes: Wray made a motion, seconded by Ernst to approve November 18, 2020 Minutes. RCV: Yes: All. Motion approved 5-0.

Kicak made a motion, seconded by Ernst to approve the Claims for October 2 and December 1, 2020 and payroll for November 25th, 2020. RCV: Yes: All. Motion approved 5-0

Claims: American Exchange Bank \$26.00, BOK Financial \$750.00, Core & Main LP \$3,754.66, Elmwood Cultural Arts \$150.00, Elmwood Public Library \$2,333.37, Jeff Clymer \$156.99, Intuit QuickBooks \$15.75, Lincoln Journal Star \$152.26, Menards \$34.58, Mick's Diesel Repair \$50.40, NE Public Health Environmental Lab \$31.00, NE Dept. of Revenue \$2600.73, NMPP \$2,013.00, OPPD \$3,281.30, USDA Loan \$96,280.00, Windstream \$200.64, Payroll \$4,247.33

New Business

Discussion/Action Tool price list from Jeff

Board members looked over the tool comparison list. Motion made by Wray to approve the Stanley Black and Decker tool set from Stanley and 2 items from Menards that consist of a 2 lb. sledgehammer and Caulking Gun with a spending limit of \$189.00, Second by Kicak RCV: Yes. All. Motion approved 5-0

Unfinished Business

Discussion Street Project

Board looked over the final Punch list that JEO had typed up of the things that still need to be finished. Village will hold back \$5,000 from total bill until Bauer comes back in spring to fix sprinklers and concrete work.

Reports of Boards, Commissions, and Committees

Library: Motion by Kicak to approve December 1, 2020 payroll/claims and October 5, 2020 Minutes, Second by Blunt. RCV: Yes. All. Motion approved 5-0

Park: Jeff will winterize and close the bathrooms at the park.

Streets: No Report

Water: Jeff flushed the hydrants. Jeff's water class was cancelled and rescheduled for January in Blair.

Sewer: NE Generator will do the annual servicing of the Generator next Wednesday.

Planning/Zoning: Motion by Kicak to approve the October minutes, second by Ernst. Next meeting is scheduled for December 14, 2020 @ 7:00pm

Public Comment:

Correspondence:

Personnel

Retirement of Current Board: Dave Ernst and Jared Blunt

Reorganization of Current Board:

1. **New elected and re-elected members oath to office:** Jared Blunt was re-elected RCV: Yes. All 3-0, Renee Holland was elected. RCV: Yes. All. 4-0

Rollcall by Clerk: Pat Wray, Jared Blunt, Renee Holland, Becky Kicak, Miki Bruns

2. **The board of Trustees shall elect a Chair, then Vice Chair:** Wray made a motion to re-elect Miki Bruns as Chairperson, Second by Blunt. RCV: Yes. All. Wray made a motion to elect Jared Blunt as Vice Chairperson, Second by Holland. RCV Yes. All.

3. **Appointments:**

- a. Kicak made a motion, second by Wray to appoint JEO Consulting Group, Inc. as the Village Engineer. RCV: Yes. All. Motion approved 5-0
- b. Wray made a motion, second by Holland to appoint Evan Wickersham of JEO Consulting Group, Inc. as the Village Street Superintendent. RCV: Yes. All. Motion approved 5-0

- c. Wray made a motion, second by Holland to appoint Moriah Lenz as the Village Clerk/Treasurer. RCV: Yes. All. Motion approves 5-0
- d. Kicak made a motion, second by Blunt to appoint Maureen Freeman-Caddy of The Law Offices of Bromm Lindahl Freeman-Caddy & Lausterer as the Village attorney. RCV: Yes. All. Motion approved 5-0
- e. Holland made a motion, second by Kicak to appoint Mike Jensen with the Cass County Department of Zoning as the Village building inspector. RCV: Yes. All. Motion approved 5-0
- f. Kicak made a motion, second by Holland to appoint Jared Blunt as the Nuisance Officer. RCV: Yes: Wray, Holland, Kicak, Bruns. No: Blunt Motion approved 4-1.
- g. Blunt made a motion, second by Holland to appoint Becky Kicak as the Hearing Officer pursuant to Municipal Code. RCV: Yes. All. Motion approved 5-0
- h. Kicak made a motion, second by Wray to appoint Miki Bruns as chair and Renee Holland as vice chair of the Health board. RCV: Yes. All. Motion approved 5-0
- i. There were no planning commissioners whose terms have expired.
- j. Appoint Commissioners:
 - 1. Wray made a motion, second by Kicak to appoint Renee Holland as the Park commissioner. RCV: Yes. All. Motion approved 5-0
 - 2. Holland made a motion, second by Kicak to appoint Pat Wray as the Street commissioner. RCV: Yes. All. Motion approved 5-0
 - 3. Wray made a motion, second by Holland to appoint Becky Kicak as the Water/Sewer commissioner. RCV: Yes. All. Motion approved 5-0

Designated Bank: Kicak made a motion, second by Holland to designate American Exchange Bank as the Village depository bank. RCV: Yes. All. Motion approved 5-0

Designated Newspaper: Wray made a motion, second by Holland to designate the Plattsmouth Journal as the legal notice newspaper. RCV: Yes. All. Motion approved 5-0

Designated posting areas: Holland made a motion, second by Kicak to designate the Elmwood Post Office, C-store and Village office as the three places in which reasonable advanced notices will be published. RCV: Yes. All. Motion approved 5-0

Approval of Attorney's Retainer Agreement: Board members discussed the Retainer agreement and the overall performance of the current town attorney Maureen Freeman-Caddy. Kicak made a motion, second by Holland to approve the Retainer agreement for Bromm Lindahl Freeman-Caddy & Lausterer. RCV: Yes. ALL. Motion approved 5-0

Resolution No. 12022020 – Dept. of Transportation: Wray made a motion, second by Kicak to waive the 3 readings. RCV: Yes. All. Motion approved 5-0

Kicak read Resolution No.12022020

Kicak made a motion, second by Wray to approve Resolution No. 12022020. RCV: Yes. All. Motion approved 5-0

Future Agenda Items:

- City office Bids
- Firework Stand
- Clerk School for Moriah

Meeting adjourned at 7:54 pm.



X *Miki Bruns*

Miki Bruns
Chairperson

X *Moriah Lenz*

Moriah Lenz
Clerk/ Treasurer