

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

August 5, 2020 – 7:00 PM

REGULAR BOARD MEETING MINUTES

Meeting Held at Elmwood Village Hall

The Village Board of Trustees met in regular session on Wednesday, August 5, 2020. Chairperson Miki Bruns called the meeting to order at 7:00pm. Bruns stated that a current copy of the Nebraska Open Meetings Act was posted. **Roll Call** was answered by Pat Wray, Angela Lancaster, David Ernst, Miki Bruns. Absent: Becky Kicak

Ernst made a motion, seconded by Wray to approve the July 15, 2020 minutes. RCV: Yes: All. Motion approved 4-0.

Wray made a motion to approve July 27 – Aug 4th Claims and July 1, 22 & August 2nd Payroll, seconded by Ernst. **Claims:** ADP \$180.25, BOK Financial \$750.00, Water Reimbursements \$48.93, Bromm Lindahl Freeman – Caddy & Lausterer \$145.00, Cass County Refuse \$65.00, Consolidated Water Solutions \$131.82, Ed Blunt \$32.48, Grainger \$473.47, Hydro Optimization & Automation Solutions \$120.00, Iowa Pump Works \$4,708.11, JEO Consulting Group Inc. \$8,886.00, League of Municipalities \$1,447.00, Menards \$329.84, NE Dept. Health Environmental Lab \$219.00, Nebraska Digging Services \$850.00, Nebraska Generator Service LLC. \$1,082.06, OPPD \$3,254.83, U.S. Postal Services \$230.00, Windstream \$143.94, Payroll \$8,839.60 RCV: Yes: All. Motion approved 4-0.

New Business

Discussion/Action City office rental

Tabled –Bruns has had inquires but we need to get more information on rental cost

Discussion/Action Window lettering at new location

Bruns said the window decal should just say City Hall because the hours are always changing. The Council agreed.

Discussion/Action Pay for the flyer helpers during water main break

The council decided the pay should be minimum wage so \$9.00/hr. Wray made a motion second by Ernst to approve the pay. RCV: Yes: All. Motion approved 4-0

Discussion/Action Late charges for water being waived for Serena Romero

Lenz presented the issue and why Romero thought the late fee should be waived and after discussion it was decided by the board to not waive the late fees.

Discussion on upcoming meeting location

Bruns stated that August 19th and September 2nd meeting will be held at current location and September 16th and on will be at the new building. Lenz to check into the progress of the Handicap entrance at the new building.

Discussion/Action Maintenance Supervisor Job

Bruns asked the board members if they wanted to hold a Special Meeting to get someone hired and started sooner than the next board meeting. Ernst said the right way to handle this issue is to check with the applicant's schedule and then to consider the Special Meeting. Bruns thanked Curt for everything he has done for the town and she has never had any complaints of his work.

Unfinished Business

Discussion Street Project

Bruns let the board know that we have gotten several complaints regarding the street project and she relayed those complaints to Scott Hrabik with JEO. Hrabik will be contacting those people to address their concerns. Hrabik will also be contacting the NRD to see if they can change the curb to flow into the

NRD's easement on East E St. Bruns stated the rain has slowed the project down. Curt mentioned that the alley located behind Furgerson's house needed to be rocked because the rain made it too muddy for them to get to their house.

Discussion/Action on bids for the 1994 pump replacement/repairs

Table - Need bids

Discussion/ Action Wellness Committee Proposal

Tabled – No new updates

Discussion Bids for Curt Poole's house tree removal\trimming

Curt will get bids for the work to be done this fall.

Reports of Boards, Commissions, and Committees

Library: None

Park: Complaints about hornets on the little purple slide. Curt let the board know that he closed the park bathrooms because someone smeared mud all over the bathrooms. Lancaster brought up that Nicole Hoffman contacted her asking if the Village would consider covering half of the water fountain cost. Bruns stated Hoffman would need to contact Julie Anderson with that proposal.

Streets: The street project is stringing out the streets to start pouring concrete next week.

Water: Curt had to order and install a new chlorine tablet holder, so levels are now to normal. Had to have work done on South 4th Street to replace the curb stop and valve. Yellow water was reported by residents in that area after work was completed. Curt flushed the hydrant in that area and issue was resolved. Blunt stated that in case anyone asked about the generator at the water tower that Emergency Management put it there to run their communication disks located on top of the water tower. Bruns asked Blunt about the Siren working and Blunt is looking into the issue because we are without a siren now. ***Water Bill Clarification*** Bills are due by the 15th of the month and if they are not turned in or in the drop box by 8am on the following office day then they are considered late even if you backdate the check. Any water/sewer bills received after the due date will be charged with a late fee.

Sewer: New pump is here and just needs installed.

Planning/Zoning: Winters stated they want to have a meeting with JEO on reviewing their work.

Public Comment: Beth & David Philson – 321 West E St., had concerns over the new curb being put in on the street project in front of their house. Mike Winter – 210 South 2nd, had questions regarding B street completion in the ditch area of their driveway.

Correspondence: Nothing to report

Future Agenda Items:

New Office Lease

Street Project

1994 Pump at water Plant

Wellness Committee

Meeting adjourned at 8:05pm.



X *Miki Bruns*

Miki Bruns
Chairperson

X *Moriah Lenz*

Moriah Lenz
Clerk/Treasurer